

2024 Cornerstone Legacies Foundation Honor Flight Organizational Grant Application \$200-\$500

PURPOSE: To leverage funds in order to help Honor Flight Hubs improve their organizational capabilities.

Deadline
Sunday, March 31, 2024

Cornerstone Legacies Foundation
8901 Greenway Commons Place STE 100
Louisville, Kentucky 40220
(502)656-3335

CornerstoneLF.org



Cornerstone Legacies Foundation Honor Flight Organizational Grant Application

Funding Period March 31, 2024-December 31, 2024

NOTICE – PLEASE READ THE FOLLOWING STATEMENT

Proposals often receive low scores because applicants fail to follow instructions leading to uncertainty about the project goals and intended results. The clearer the details, the fewer questions a reviewer will have about the validity/feasibility of a proposal. Applicants also stand a better chance of success if they adhere to the required components of the application and information package. Please contact Cornerstone Legacies Foundation (CLF) if there are questions about aspects of the proposal.

BACKGROUND

Cornerstone Legacies Foundations wants to aid in the missions of Honor Flight Hubs across the nation.

Priority will be given to Hubs based on their projected impact.

Who Can Apply?

Any Honor Flight Hub who is a 501(c)(3) nonprofit shall be eligible to apply.

NONPROFIT ASSISTANCE

1. NONPROFIT ASSISTANCE INFORMATION

- a. Applicant shall submit how the funds were utilized to help further the mission.
- b. The funds shall be spent by December 31, 2024, unless extended by written agreement between the applicant and Cornerstone Legacies Foundation. *Extension requests must be submitted no later than sixty (60) days prior to December 29, 2024.*
- c. In the application, provide an estimate based on a vendor quote for all purchases.
- d. Only one application per Nonprofit.
- e. Unspent funds and funds not expended in accordance with the agreement shall be returned to CLF within forty-five (45) days of board notification.
- f. No changes or substitutions are allowed after the agreement is accepted by CLF board without prior written approval from the board.

2. ELIGIBLE EXPENDITURES for the Cornerstone Legacies Foundation Honor Flight Organizational Grant

- a. Funds from this grant are only intended for Honor Flight Hubs to pay for cost associated with organizational improvements. These improvements should save the Hub time.

**2024 Cornerstone Legacies Foundation
Honor Flight Organizational Grant Application
Submission Details**

Send the completed application to:

Cornerstone Legacies Foundation
ATTN: James Russell Bushong, Director
8901 Greenway Commons Pl. STE 100
Louisville, KY 40220

OR

jbushong@CornerstoneLF.org

**In order to be eligible for funds, the application
MUST BE postmarked no later than Thursday, March 28, 2024
or emailed/ hand-delivered to Cornerstone Legacies Foundation
no later than 4:00 pm EST on Friday, March 29, 2024.**

Most frequent errors seen on applications:

- 1) Failure to address all items.
- 2) Failure to provide details about the validity of financial viability of a nonprofit.
- 3) Failure to adhere to the required components of the application and information package.

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Honor Flight Organizational Grant Application**

\$200-\$500

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(502)656-3335 CornerstoneLF.org



PART A SECTION 1 – Applicant Information

Applicant Name:		Nonprofit Name:	
Address:		Phone:	
		Fax:	
City/State/Zip:		E-mail:	

Official Signatory for Applicant:		Position: <input type="checkbox"/> Board chair/president <input type="checkbox"/> Director <input type="checkbox"/> Founder	
Address:		Phone:	
City/State/Zip:		E-mail:	

Public Charity Status: 501(c)(3). Other.

EIN:

SECTION 2 – Authorized Signature

I hereby certify that the submission of this application has been duly authorized by the governing body of the entity, and that I am legally authorized to sign the application.

Printed Name	Signature	Date
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PART B SECTION 3 – Details of Funds Usage

Answer the following questions on a separate sheet of paper. Use additional pages as necessary. Each response must be numbered to correspond to the question. Applications will be evaluated based upon responses.

- A) Description**
- List the service area by physical boundaries – include cities, counties, etc. that will actively benefit.
 - Are the benefits provided by the Nonprofit otherwise unavailable in the service area?
 - Describe how and why the requested funds are needed to further the Nonprofit’s mission.
 - Provide a timeline for the implementation of funds.
- B) Advertising**
- What media type (specify radio, TV, newspaper, social media etc.) will you use to advertise your nonprofits partnership with Cornerstone Legacies Foundation? Describe the proposed advertising. Include the target audience and media to be used.
 - Identify any advertising partners and how/what they contribute.
- C) Project Sustainability**
- Describe the criteria and methods to be used for measuring success of the funds use.

PART B		SECTION 4 – Use of Funds	
Complete the budget table below. The cost should be an estimate based on a vendor quote. Complete for all areas that apply			
Advertising		Estimate	
		Advertising Total=	
Other – Specify		Estimate	
		Other Request Total=	
Advertising + Service + Other		Total Fund Request	

Contacts for Additional Information

Cornerstone Legacies Foundation
8901 Greenway Commons Pl. STE 100
Louisville, Kentucky 40220
CornerstoneLF.org

Funds Assistance Section

James Russell Bushong (Director)	(502)656-3334	JBushong@CornerstoneLF.org
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